2023 MVAC Golf Tournament Salem Hills Golf Course

September 20, 2023 - 9:30 AM

The Entry Window will open at 8:00 AM on Sunday, September 10 Entry Window will close precisely at 8:00 PM on Monday, September 18.

- 1. Rosters must be submitted through the Baumspage Online Entry System before the entry deadline.
- 2. Please note the following changes on baumspage.com!
 - a. Unused accounts from 2021 or earlier were deleted. Accounts from 2022-2023 were retained, but the associations with the schools and teams were deleted.
 - b. High school athletes from last season were advanced one grade level and retained. Please review your roster and delete any athlete that did not return!
 - c. Use links below Coaches for team and athlete entry.
- 3. Go to www.baumspage.com and use Online Entries or Login to access your account
 - a. Click the **Help** link and print **Online Entry Instructions for Golf** if you need detailed instructions.
 - b. If you did not have an account last year, use Apply to create your account.
 - Complete the requested information | Check the "I'm not a robot." box | Submit Application
 - c. If you had an account last year, you can login using that e-mail address and password.
- 4. Use Coaches | Select Teams to claim your School and Team.
 - a. On Select School Type | select High School or Middle School | click Get Schools/Clubs
 - b. On Select School | select your school | click Get Available School Teams.
 - c. On Select Sport | | select your sport | click Make me the Coach.
 - d. Repeat as necessary if coaching multiple teams/sports/genders.
- 5. Use Coaches | Golf | Modify Athletes to enter your athletes on your alphabetic roster.
 - a. High school athletes from last season were advanced one grade level and retained. Please review your roster and delete any athlete that did not return.
 - b. You may enter athletes one at a time by filling in name and grade, then Add Athlete.
 - c. Or you can import your complete roster by pasting them from an Excel file. Use one row per athlete: First Name, Last Name, and Grade. Highlight and paste into textbox, then click Import Athletes.
- 6. Use Coaches | Golf | Submit Rosters to enter them in a meet.
 - a. Click **Select your team** and highlight your team, then click **Get Available Events**.
 - b. Select a tournament and click Get Roster
 - c. Enter your athletes in playing order. The names will transfer directly to the computer program and the scoresheets.
 - Click on None and select your athlete from the dropdown list.
 - Repeat for the other players.
 - d. Click **Submit Roster** to save entries and **Get Printable Roster** to print a copy for your records.
 - Please note: Only the athletes listed are entered in the tournament!
- 7. If there are any problems with the Online Form, click the Contact Us link and submit a Help Request.
 - a. Please allow up to 8 hours for a response! *Most responses will be in less than 4 hours.
 - b. Call Gary Baumgartner at 513-594-6154 or Terry Young at 740-517-0195 if you need immediate help.

Create your account early and submit your roster online before the entry deadline!